

Date: October 21st, 2026

Purpose: The purpose of this addendum is to make available answers to questions received about subcontractor proposals for the home energy improvement project under the North Carolina Energy Division's annual Weatherization Assistance Program (WAP) and the Regional Weatherization - Infrastructure Investment and Jobs Act (IJA).

Questions and Answers

1. The minimum requirements list "General Contractor license number". Does an electrical subcontractor need a general contractor license number to qualify?

A separate General Contractor license is not required solely for an electrical subcontractor performing electrical work within the scope of its applicable license. Subcontractors should provide the appropriate North Carolina license for the work they intend to perform.

2. What types of homes can subcontractors specify they are able to service, and can work assignments be limited to those housing types?

Subcontractors are welcome to specify the types of homes they are able to service in their proposals. CPRC will consider these preferences when assigning work orders; however, assignments will depend on program needs and contractor availability.

3. What minimum limit applies to the pollution occurrence insurance listed in the proposal checklist?

Pollution occurrence insurance must include the following minimum limits:

- \$500,000 per occurrence
- \$500,000 aggregate per policy term
- \$2,500 deductible per occurrence

Coverage must comply with North Carolina law and be provided by an insurer authorized to do business in the state. Equivalent coverage may be accepted if it provides at least the same level of protection.



4. The proposal package asks for a copy of the business license. Will a copy of our NC electrical contractor license and our NC Secretary of State registration meet that item?

Subcontractors should provide documentation demonstrating that their business is properly licensed and registered to perform the proposed work in North Carolina. A copy of your NC electrical contractor license and NC Secretary of State registration may be submitted for review to satisfy this requirement.

5. The cover lists an initial review of submissions on October 12, 2026. Will proposals received by the November 6 deadline be reviewed on the same basis? And should a physical copy go to Suite 110 or Suite 130, or is an emailed PDF to you enough on its own?

Proposals received by the November 6th deadline will be reviewed on the same basis as those reviewed by October 12th. A physical copy may be sent to Suite 110. An emailed PDF is also acceptable on its own.

6. Does relevant residential trade experience satisfy the minimum requirement for experience delivering weatherization services to low-income households, or is prior experience specifically with weatherization or agency repair programs required?

Please submit all required materials and provide details of your relevant experience. CPRC's team will review the information submitted and evaluate each proposal based on the overall qualifications and established evaluation criteria outlined in the RFP.

7. Can subcontractors specify the counties or geographic areas they are able to serve, and will work assignments be limited to those areas?

Subcontractors may indicate their preferred service areas in their proposals. Work assignments will depend on program needs, geographic coverage, and contractor availability.

