Please note dinner will start at 5:30pm. Please join if you are able to. RSVP with Shantel Haskins at (919) 549-0551 or shaskins@tjcog.org so catering arrangements may be confirmed.

Triangle J Executive Committee Meeting Agenda

The Honorable DeDreana Freeman, Presiding
Wednesday, March 1, 2023, 6:00-8:00pm
Hybrid Meeting-Virtual OR In-person
Triangle J Council of Governments
4307 Emperor Blvd Suite 110 Durham, NC 27703

Time	***Item***	***Official***
6:00 PM	***Call to Order, Welcome, & Declaration of Quorum***	DeDreana Freeman
6:10 PM *Approve by consent*	***Review of Agenda***	DeDreana Freeman
6:15 PM	***Business*** *Items in this section requiring Executive Committee action have been added to the Consent Agenda*	
Approval on Consent	• Presentation of Organizational Rebrand and Charter Amendment	Alana Keegan and Lee Worsley
Receive as information	• Update on Triangle J Space and Tour	Lee Worsley
Approval on Consent	• Remove Unemployment Insurance from Committed Fund Balance	Hope Tally
7:00 PM *Motion to approve*	***Consent Agenda*** *Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Executive Committee requests an item be removed. Any item removed from the Consent Agenda will be considered individually after the Consent Agenda.*	
	• Budget Amendment 7	Hope Tally
	• Endorse Amendments to the Triangle J Council of Governments' Charter Resolution	Lee Worsley
	• Remove Unemployment Insurance from Committed Fund Balance	Hope Tally
	• Approval of access to Federal Home Loan Bank portal	Lindsay Whitson

March 1, 2023, Executive Committee Agenda
(continued)

Time	***Item***	***Official***
7:10 PM	***Items Removed from Consent Agenda***	DeDreana Freeman
7:12 PM *Receive as information*	***Executive Director's Report***	Lee Worsley
7:25 PM *Receive as information*	***Chair's Report***	DeDreana Freeman
7:30 PM *Receive as information*	***Around the Region***	
7:57 PM	***Other Business***	DeDreana Freeman
8:00 PM	***Adjourn***	DeDreana Freeman

Triangle J Executive Committee Meeting
Agenda Comments-March 1, 2023

Agenda Section: Business

Presentation of Organizational Rebrand and Charter Amendment

Background: During Fiscal Year 2022, the Board of Delegates authorized the Executive Director to dedicate fund balance in the 2022-2023 budget for staff to engage with a consultant and conduct a rebranding of Triangle J Council of Governments. TJCOG conducted a complete vendor selection process and contracted with Carrboro Creative, a marketing and design agency in Orange County, to lead the rebrand.

The redesign process included a complete analysis of internal and external feedback, a content and brand audit, and interviews with internal stakeholders on organizational goals and vision. The process resulted in a recommended new name, new logo, and new brand identity for TJCOG. In December, the rebrand was presented to the TJCOG Officers for feedback and approval. In mid-December, the rebrand was presented again to the TJCOG Officers and TJCOG Past Board Chairs. The Board Officers and Past Board Chairs have endorsed the new brand and urged staff to pursue implementation.

At this time, the Executive Committee will receive a full presentation of the new name and logo, and an overview of the next steps required for formal adoption. A critical legal piece of the rebrand will be an amendment of the Triangle J Council of Governments' Charter Resolution to reflect the new name. The Charter is also in need of some additional changes, including adding Moore County and its jurisdictions as eligible members, modifying the budget schedule to accommodate more accurate deadlines and other needed technical changes. A copy of the amended Charter is attached for the Executive Committee's review.

Recommendation(s): It is recommended that the Executive Committee receive the information and formally recommend that the Board of Delegates approve an amendment to the Charter to reflect the new name during their March 22, 2023, meeting.

Staff Responsible for Technical Support: Alana Keegan, Member Engagement Manager

Focus Area: Organizational Operations/Administrative

~~Triangle J Council of Governments~~Central Pines Regional Council
Charter Resolution

WHEREAS, together with the other county and municipal governmental units adopting concurrent Resolutions identical hereto, recognize that there is a need for such governmental units to consult among themselves and to act in concert with reference to regional matters affecting health, safety, welfare, education, recreation, economic conditions, regional planning or planning development; and

WHEREAS, Central Pines Regional Council is the primary regional organization for its member units of local government and, where feasible, every effort should be made for member units to direct related programs to Central Pines Regional Council rather than to other agencies; now, therefore, be it

RESOLVED, that pursuant to the General Statutes of North Carolina, Chapter 160A, Article 20, Part 2, the following Resolution is adopted for the establishment of a regional council ~~of governments~~.

ARTICLE I

Short Title - Binding Effect. This Resolution is the "Charter" of this Regional Council; and said Charter, together with all amendments thereto, is binding upon and shall ensure the benefit of all governmental units adopting it.

ARTICLE II

Name. The name of the regional council ~~of governments~~ hereby established is the ~~Triangle J Council of Governments.~~Central Pines Regional Council.

ARTICLE III

Purpose. The purposes of the Council are:

1) To serve as a forum for discussion of governmental problems of mutual interest and concern;

2) To develop and formalize policy recommendations concerning specific matters having an areawide significance which may include but are not limited to the following:

    a) human resource development and human relations.
    b) housing, public and private.
    c) health care and hospital services.
    d) recreation.
    e) sanitation and refuse disposal.
    f) communications.
    g) transportation.
    h) water, sanitary sewer, electric power and other utility services.
    i) air, water and other environmental development.
    j) commercial and industrial development.
    k) law enforcement.
    l) welfare.
    m) fire protection and prevention.
    n) regional land use planning.
    o) workforce development and training, ~~and~~
    p) conservation and development of natural resources.
    q) ~~E~~emergency management. and
    ~~p)~~r) community and economic development.

3) To promote inter-governmental cooperation;

4) To provide organizational machinery to insure effective communication and coordination among the participating governmental units and other governmental units.

5) To serve as a vehicle for the collection and distribution of information concerning matters of areawide interest;

6) To review, upon request of any governmental unit within the ~~Triangle J~~Central Pines Region, applications of that unit for any grant in aid, federal, state or private; and

7) To provide services to local governments and residents in the area known as the ~~Triangle J~~Central Pines Region where appropriate and authorized.

The Council shall strive to promote harmony and cooperation among its members. It shall seek to deal with regional problems in a manner that is mutually satisfactory and shall respect the autonomy of all local governments within the ~~Triangle J~~Central Pines Region.

ARTICLE IV

Membership

1) The initial membership of the ~~Council of Governments~~Regional Council shall consist of the general purpose governmental units of and in the counties of Chatham, Durham, Johnston, Lee, Orange, and Wake, known as the ~~Triangle J~~Central Pines (formerly Triangle J) Region, which adopted a resolution pursuant to N.C.G.S. 160A-470 on or before June 30, 1972.

~~1)~~2) Membership was extended to the general purpose governmental units of and in Moore county ~~on DATE~~in 2001.

2) ~~3)~~ Any municipality or county in the ~~Triangle J~~Central Pines Region that is not an initial member of the Council may join this Council by ratifying or adopting this Charter and upon a majority vote of approval by the Board of Delegates. Notice of such application for admission shall be given to existing members of the Council at least ten (10) days prior to the date of the meeting at which the vote is to be taken.

~~3)~~4) All rights and privileges of membership in the Council shall be exercised on behalf of the member governments by their delegates to the Council.

4) 5) Any special purpose governmental agency in the ~~Triangle J~~Central Pines region involved in matters affecting the health, safety, natural resources, welfare or education of the citizens of North Carolina, such as school boards, sanitary districts, and soil and water conservation districts, is eligible to apply for an affiliate membership in the Council. The application may be approved and an affiliate membership granted to such special purpose governmental unit upon the affirmative vote of the Board of Delegates. The affiliate member shall pay no assessment, but the Council may charge each affiliate member a reasonable sum to cover its proportionate share of the direct costs of providing services to the affiliate members, provided such payments are authorized by law. The affiliate member shall have no vote in the Council, but its designated representative may serve on any technical or advisory committee and may otherwise participate in the deliberations of the Council.

ARTICLE V

Withdrawal. Any member may withdraw from the Council at the end of any fiscal year, provided written notice of intent to withdraw is given to each of the other members at least sixty (60) days prior to the end of the fiscal year.

ARTICLE VI

Governing Board.

1) The governing board of the Central Pines Regional Council ~~of Governments~~ shall be known as the Board of Delegates, which shall be constituted as described below.

2) The Board of Delegates shall consist of one delegate from each member governmental unit. Each governmental unit may designate any number of alternate delegates. All delegates and alternates shall be elected members of the governing bodies of the member governmental units they represent. The delegates and alternates, as well as their successors, shall be selected by the member governing bodies in any manner consistent with law and the regulations governing such body, and their names shall be certified to the Council in the manner described by the Bylaws of the Council.

3) The term of office of each delegate shall commence upon the date of his/her appointment and certification to the Council by the governing body of the member governmental unit he or she represents; and such terms shall expire when the appointing body has appointed his or her successor and certified such successor to the Council, unless he or she shall sooner resign, or cease to be an elected member of said governing body, in which case his or her term shall expire on the effective date of such event. Each member shall certify to the Council the name of its delegate and any alternate(s) prior to the first Board of Delegates meeting of the calendar year. Only an individual who has been duly appointed and certified to the Council as a delegate or alternate may serve as a voting member of the Board of Delegates.

4) The delegates shall be ~~compensated~~reimbursed, upon submittal of proper receipts, for direct expenses incurred in connection with discharging their duties as delegates to the ~~Triangle J Council of Governments~~Central Pines Regional Council.

5) It is the intent of this Charter that all delegates to the Council shall have demonstrated an interest in the sound development of ~~Region J~~the Central Pines Region.

ARTICLE VII

Meeting. Regular meetings of the Board of Delegates shall be held, as provided in the Bylaws to receive reports from its standing committees and to conduct necessary business. The Chair may cancel the regular meeting if he or she determines that there is no need for the meeting. Special meetings of the Board of Delegates may be called by the Chair, or by any three members thereof. All meetings shall be open to the public.

At least 48 hours written notice of any meeting shall be given to all delegates of the Board of Delegates. It shall state the time, place, and purpose of the meeting, and may be sent by electronic means. At least twenty-four (24) hours written notice (including electronic notice) shall be given of any committee meeting to all committee members. Any member may waive notice of this requirement for himself/herself.

ARTICLE VIII

Quorum and Voting Requirements.

1) Except as provided in Paragraph 4 of this Article, each member governmental unit shall be entitled to one vote on all matters coming before the Board of Delegates or before any committee to which such member unit is duly appointed. All votes shall be cast by the delegate, or in his or her absence, by an alternate delegate of the member government.

2) The quorum shall be established in the Bylaws. The affirmative vote of a simple majority of members present at any meeting at which a quorum is present shall be required for any action or recommendation of the Board or any Committee, unless this Charter or the Bylaws of the Council require a larger affirmative vote on particular matters.

3) Voting shall be by voice, by show of hands, or, upon the request of any three delegates, by a poll of the delegates.

4) At the request of any delegate present, any questions shall be determined by weighted voting. Weighted voting shall mean that each participating member local government shall have one vote for each 5,000 units of population, as determined by the most recent decennial census, and for any remaining fraction of 5,000 units within the geographical boundaries of the participating government, except that any participating government whose jurisdiction has a population of less than 5,000 shall have one vote. In the case of any weighted voting question delegates representing local governments with at least two thirds of the aggregate votes of member local

governments shall be present and participating. An affirmative vote of at least two thirds of the votes cast shall be required to decide any weighted voting question.

5) Proxy voting is not allowed.

6) The provisions in this Article VIII apply to all committees and boards of the Council except to the extent such committee or board has adopted different measures.

ARTICLE IX

Board of Delegates

1) At the first regular meeting of the Board of Delegates, and annually thereafter as provided by the Bylaws, the Board of Delegates shall elect a Chair, a First Vice Chair, a Second Vice Chair and a Secretary-Treasurer to serve as officers for one year or until their successors have been duly elected. The Board of Delegates may also elect such additional officers as the Board of Delegates finds to be necessary in the proper performance of its duties.

2) The Chair shall preside at all meetings of the Board of Delegates and shall conduct said meeting in an orderly and impartial manner so as to permit a free and full discussion by the membership of such matters as may be brought to the Board of Delegates. The Chair shall have the same voting rights as other members.

3) The Chair may appoint such advisory committees as he or she finds necessary or desirable.

4) The First Vice Chair shall perform all of the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Board of Delegates may delegate to him or her. The Second Vice Chair shall perform all of the duties of the First Vice Chair in the absence of the First Vice Chair or in the event of the inability of the First Vice Chair to act.

5) All other officers elected by the Board of Delegates shall perform such duties as may be prescribed by the Board of Delegates.

ARTICLE X

Finance Matters:

1) On or before the 15th day of ~~April~~ May each year, the Council shall prepare and submit to each participating governmental unit its proposed general budget for the next fiscal year. The Council shall notify member governments of anticipated member assessment on or before the 15th day of April each year.

2) The general budget shall set out the proportionate share of the budget to be borne by each member governmental unit by a method established in the By-laws and reviewed periodically by the Board of Delegates.

3) A special budget providing for cooperative arrangements or coordinated action for two or more members may be adopted at the request of members participating in special functions. The share of the special budget to be borne by each participating member shall be determined by the participating members.

4) Upon approval of its share of each budget by a member local government, such member shall appropriate its share of the budget, and after adoption of its own budget, shall forward to the budget officer its share of the budget.

5) All local appropriations to the Council shall be made in accordance with the Local Government Budget and Fiscal Control Act, as may be appropriate.

6) The finance officer shall have authority to collect, deposit, and disburse funds made available to the Council from any source whatsoever, and also perform other duties as prescribed by G.S. 159-25. Finance officers shall be bonded as required by G.S. 159.29. All monies received for the Council shall be deposited into an official depository of the Council for the exclusive use of the Council, and shall be paid out only by check signed by the finance officer and countersigned by the Executive Director or another official designated by the Council. Funds shall be disbursed only when they are within the amount of appropriations made according to the budget of the Council.

7) The Board of Delegates may designate a Council employee or, with the agreement of the governing body involved, designate one of the city or county accountants as the finance officer to perform the duties as described in the Local Government Budget and Fiscal Control Act insofar as post-budget approval of expenditures is concerned.

8) It shall be the duty of the Board of Delegates to require that all financial records and accounts of the Council be audited annually by a certified public accountant or by an accountant certified by the Local Government Commission as qualified to audit local governmental accounts. A copy of the annual audit shall be forwarded to each member county and municipality and to the secretary of the Local Government Commission.

ARTICLE XI

Committee Structure.

1) The Board of Delegates may establish an Executive Committee, other committees of the Board itself, and technical and advisory committees.

2) Executive Committee. The Executive Committee shall consist of two delegates from each county in the Region. The officers of the Council and the immediate past Chair shall automatically be members, and will thereby occupy that number of the two seats allotted to their county. Each county government will occupy one seat on the committee. The other seat from each county will be occupied by a municipal delegate from that county. The municipal delegate will be chosen by a vote of all the municipal delegates from that county unless that seat is automatically assigned as provided above. If there are more eligible delegates than available seats for those delegates to serve on the Executive Committee due to the automatic assignments provided above, then the number of Executive Committee members shall be temporarily increased to allow all eligible delegates to serve on the Executive Committee. .

3) Technical and Advisory Committees. The Chair may appoint technical or advisory committees with broadly representative membership for any of the planning studies and work elements in the Program of Work. These Committees should work directly with the Council staff and its consultants and make periodic reports to the Council. In addition to reviewing periodic progress reports, these advisory committees should directly participate in the planning process.

ARTICLE XII

Annual Report. The Council shall prepare and submit an annual written report of its activities, including a financial statement, to the participating governmental units.

ARTICLE XIII

Powers, Duties and Functions of the Council. Within the limits of funds and personnel available, the Council:

1) Shall have and may exercise, in accordance with its Charter and Bylaws, all of the powers which the General Assembly of North Carolina has authorized, and may

hereafter from time to time authorize, this Charter to confer upon the Council, including, but not limited to, all of the specific powers enumerated in Section 160A-475 (any amendments thereto) of the General Statues of North Carolina, which powers are incorporated herein by reference.

2) Shall have, and may exercise, in addition to and not in limitation of the foregoing, the following powers:

(a) To create such committees as it deems necessary to exercise the powers granted to the Council herein in dealing with problems or problem areas that do not involve all the members of the Council. At least one delegate from each member governmental unit affected by the problem or problem area to be dealt with by the committee is entitled to be a member of that committee. Any two or more member governmental units shall have the right to have a Council committee formed to exercise the powers of the Council with reference to any problem which affects the petitioning governmental units, unless the Council shall reasonably determine that the problem or problem area in question should be assigned to an existing committee, in which case the petitioning member shall be entitled to be represented on said committee. The subject matter over which any committee has jurisdiction to exercise the powers of the Council shall be specifically defined, but may be enlarged or restricted by the Council from time to time. Unless the right of a member of representation on any particular committee granted herein above is asserted, the Chair of the Council shall designate the membership of all committees.

(b) To accept, receive and disburse in furtherance of the duties, purposes, powers, and functions specified in the Charter all member assessments, funds, grants, and services made available by the State of North Carolina, any other municipality or county or other governmental or quasi-governmental unit or agency, (whether or not a member of such Council) and private and civic sources. The Council may provide matching funds, grants or services, received from any source, to or from any governmental or quasi-governmental agencies established by the Council or any two or more member governmental units in furtherance of the duties, purposes, powers, and functions herein contained. None of the powers contained in this subparagraph may be exercised by any committee except with respect to funds budgeted or appropriated for their use by the Council.

(c) To meet with, consult with, and act in concert with any county or municipality, any agency of the State or Federal government, any civic organization, or any private organization in the furtherance of the purposes and objects within its jurisdiction.

(d) To participate, as a unit of local government, in any undertaking with any other unit of local government, whether or not a member of the Council, for the joint exercise of governmental powers in accordance with the provisions of Chapter 160A, Article 20, Part 1 of the General Statutes of North Carolina (and any amendments thereto).

(e) To contract with any person, firm or corporation for goods and/or services when same have been authorized by budget appropriations or by special resolution of the Council appropriating available funds.

(f) To adopt Bylaws containing such rules and regulations for the conduct of its business as it may deem necessary for the proper discharge of its duties and the performance of its functions, not inconsistent with the Charter of the laws of North Carolina.

(g) To create agencies of the Council to act for and on behalf of the Council in the planning and development of particular programs which affect the health, safety, welfare, housing, education, economic conditions or regional development of two or more member governmental units. Such agencies shall have such membership, staff, powers, duties and responsibilities as may be specified in the Council Resolutions establishing such agencies, consistent with powers herein granted to the Council. Provided, however, such agency shall at all times be acting for and on behalf of, and shall be responsible to the Council. The Council may appropriate funds for the use of agency programs which it has received from any source, including member assessments, provided such appropriation is made in accordance with the Charter.

(h) To contract with and provide services to local governmental units within ~~Region J~~the Central Pines Region.

(i) To serve as an informational clearinghouse and, as a reviewing agency with respect to Federal, State and local services or resources available to assist in the solution of problems.

(j) To request and receive contributions of research assistance from its own agencies, private research organizations, civil foundations, institutions of higher learning, and other organizations.

(k) To purchase, lease, rent or otherwise acquire real and personal property to the extent necessary to discharge the other powers, duties and functions set forth herein and to the extent such purchases are authorized by general or special

budgets and are within the limits of funds appropriated for or provided to the Council by the participating governmental units and others for such purposes.

(l) To act as the official reviewing agency of the participating governmental units for all programs, Federal, State, or private, requiring regional review.

It is the desire of the membership of this Council to avoid duplication of governmental functions, particularly in the planning and development of future programs in areas of governmental responsibility, and to that end this Council is created, should function, and these powers are given.

ARTICLE XIV

Amendments. Amendments to this Charter shall become effective when adopted by resolution of two-thirds (2/3rds) of the participating governmental units in the ~~Council of Governments~~Regional Council.

ARTICLE XV

Dissolution. The Council may be dissolved at the end of any fiscal year only (1) upon the adoption of a dissolution resolution by the governing bodies of all member governmental units, or (2) the withdrawal from the Council of all but one (1) of the member governmental units. If such dissolution is affected by resolution of all member governments, such resolutions shall specify the method of liquidating the Council's assets and liabilities. If such dissolution is occasioned by withdrawal of all but one member, the remaining governmental unit shall have the power to liquidate all assets and liabilities and it shall then distribute the net proceeds, if any, to those members who paid the latest annual assessment and in the same proportion. Any deficit shall be the responsibility of those member governments who would have received the net proceeds, and in the same proportions.

Amended: July 1, 1975
February 18,1976
April 28, 1982
February 14, 1985
March 27, 1996
April 25, 2018
Date, 2023

Triangle J Executive Committee Meeting
Agenda Comments-March 1, 2023

Agenda Section: Business

Update on Triangle J Space and Tour

Background: The lease on the current Triangle J Council of Governments offices expires in July 2023. A new lease has been negotiated with Tri Properties for the COG to remain in its current location with additional office space. During the Executive Committee meeting, the staff will give the Executive Committee a brief tour of the new spaces and discuss draft renovation plans.

Recommendation(s): For information.

Staff Responsible for Technical Support: Lee Worsley, Executive Director and Jenny Halsey, Assistant Executive Director

Focus Area: Organizational Operations/Administrative

Triangle J Executive Committee Meeting
Agenda Comments-March 1, 2023

Agenda Section: Business

Remove Unemployment Insurance from Committed Fund Balance

Background: Committed fund balance amounts listed in the financial statements are amounts committed or held in fund balance reserve by action of the Board. Currently, the financial statements show $39,478 committed for unemployment insurance. This amount was committed beginning in the FY2008 financial statements and staff are unaware of any obligations related to unemployment insurance expenses that would necessitate the commitment. Staff searched archived board meeting minutes to provide clarification but could not find where the board originally took action to commit these funds.

Recommendation(s): It is recommended that the Executive Committee remove unemployment insurance from committed fund balance in the amount of $39,478.

Staff Responsible for Technical Support: Hope Tally, Chief Financial Officer

Focus Area: Organizational Operations/Administrative

Consent Agenda Items

- Budget Amendment 7
- Amendment to the Triangle J Council of Governments' Charter
- Remove Unemployment Insurance from Committed Fund Balance
- Approval of access to Federal Home Loan Bank portal

Triangle J Executive Committee Meeting
Agenda Comments-March 1, 2023

Agenda Section: Consent

Budget Amendment 7

Background:

Federal Home Loan Bank Grant - This amendment reflects funding received from Local Government Federal Credit Union in FY22 to provide upfront match funds for the Federal Home Loan Bank grant and project. An increase to the project budget with an appropriation to fund balance in the amount of $31,990 is recommended.

Land Use-Transportation-Air Quality - This amendment reflects additional funding awarded by the Federal Highway Administration through NCDOT and contracted through CAMPO. The funds will be used to hire a consultant for recommendations on improvements to the Community Viz model. An increase to the project budget in the amount of $50,000 is recommended.

Durham County ESFR 2022 - This amendment reflects the addition of new funding awarded by the North Carolina Housing Finance Authority. The project will fund the administration of Essential Single Family Rehabilitation funds for homes in Durham County. A new project budget in the amount of $12,000 is recommended.

Harnett County ESFR 2022 - This amendment reflects the addition of new funding awarded by the North Carolina Housing Finance Authority. The project will fund the administration of Essential Single Family Rehabilitation funds for homes in Harnett County. A new project budget in the amount of $12,000 is recommended.

Lee County ESFR 2021 - This amendment reflects the addition of new funding awarded by the North Carolina Housing Finance Authority. The project will fund the administration of Essential Single Family Rehabilitation funds for homes in Lee County. A new project budget in the amount of $12,000 is recommended.

Recommendation(s): It is recommended that the Executive Committee approve the budget resolution amendment for signature.

Staff Responsible for Technical Support: Hope Tally, Chief Finance Officer

Focus Area: Organizational Operations/Administrative

Triangle J Council of Governments
A Resolution for Budget Amendment No. 7
of the Fiscal Year 2022-2023

WHEREAS, the Triangle J Council of Governments adopted its 2022-2023 Budget Resolution on May 25, 2022; and, WHEREAS, it is necessary for Triangle J to make a revision by way of the following budget amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DELEGATES OF THE TRIANGLE J COUNCIL OF GOVERNMENTS that Triangle J's FY 2022-2023 Budget Resolution is hereby amended by Budget Amendment No. 7 as follows:

Project **4952 FHLB Grant**

The following accounts should be adjusted by:			
Revenue Account			
4091 Appropriation from Fund Balance		$	31,990
Total		$	31,990
Expense Account			
5100 Salaries		$	1,000
5200 Fringe Benefits		$	450
7700 Indirect Cost		$	500
7000 Contractual		$	30,040
Total		$	31,990

Purpose: Upfront match to Federal Home Loan Bank funding for home repair/improvements in Chatham County provided by Local Government Federal Credit Union in FY22

Funding: Local Government Federal Credit Union

Project **4910 Land Use - Transportation - Air Quality**

The following accounts should be adjusted by:			
Revenue Account			
4010 Federal		$	50,000
Total		$	50,000
Expense Account			
7000 Contractual		$	50,000
Total		$	50,000

Purpose: Funding passed through CAMPO to hire a consultant for recommendations on improvements to the CommunityViz Model

Funding: Federal Highway Administration awarded through NCDOT and CAMPO

Project **49XX Durham County ESFR 2022**

4956	The following accounts should be adjusted by:		
	Revenue Account		
	4010 Federal	$	12,000
	Total	$	12,000
	Expense Account		
	5100 Salaries	$	1,500
	5200 Fringe Benefits	$	700
	7000 Contractual	$	9,000
	7700 Indirect Cost	$	800
	Total	$	12,000

Purpose: Funding is now available for Essential Single Family Rehabiliation program. These funds will be utilized in Durham County during FY2023.

Funding: North Carolina Housing Finance Authority

Project **49XX Lee County ESFR 2021**

4957 The following accounts should be adjusted by:

Revenue Account

4010 Federal	$	12,000
Total	$	12,000

Expense Account

5100 Salaries	$	1,500
5200 Fringe Benefits	$	700
7000 Contractual	$	9,000
7700 Indirect Cost	$	800
Total	$	12,000

Purpose: Funding is now available for Essential Single Family Rehabiliation program. These funds will be utilized in Lee County during FY2023.

Funding: North Carolina Housing Finance Authority

Project **49XX Harnett County ESFR 2022**

4957 The following accounts should be adjusted by:

Revenue Account

4010 Federal	$	12,000
Total	$	12,000

Expense Account

5100 Salaries	$	1,500
5200 Fringe Benefits	$	700
7000 Contractual	$	9,000
7700 Indirect Cost	$	800
Total	$	12,000

Purpose: Funding is now available for Essential Single Family Rehabiliation program. These funds will be utilized in Harnett County during FY2023.

Funding: North Carolina Housing Finance Authority

Adopted and approved on this 1st Day of March 2023.

DeDreana Freeman, Chair

Attest:

Lee Worsley, Executive Director

Triangle J Executive Committee Meeting
Agenda Comments-March 1, 2023

Agenda Section: Consent

Endorse Amendments to the Triangle J Council of Governments' Charter Resolution

Background: During Fiscal Year 2022, the Board of Delegates authorized the Executive Director to dedicate fund balance in the 2022-2023 budget for staff to engage with a consultant and conduct a rebranding of Triangle J Council of Governments. TJCOG conducted a complete vendor selection process and contracted with Carrboro Creative, a marketing and design agency in Orange County, to lead the rebrand.

The redesign process included a complete analysis of internal and external feedback, a content and brand audit, and interviews with internal stakeholders on organizational goals and vision. The process resulted in a recommended new name, new logo, and new brand identity for TJCOG. In December, the rebrand was presented to the TJCOG Officers for feedback and approval. In mid-December, the rebrand was presented again to the TJCOG Officers and TJCOG Past Board Chairs. The Board Officers and Past Board Chairs have endorsed the new brand and urged staff to pursue implementation.

At this time, the Executive Committee will receive a full presentation of the new name and logo, and an overview of the next steps required for formal adoption. A critical legal piece of the rebrand will be an amendment of the Triangle J Council of Governments' Charter Resolution to reflect the new name. The Charter is also in need of some additional changes, including adding Moore County and its jurisdictions as eligible members, modifying the budget schedule to accommodate more accurate deadlines and other needed technical changes. A copy of the amended Charter is attached for the Executive Committee's review.

Recommendation(s): It is recommended that the Executive Committee receive the information and formally recommend that the Board of Delegates approve an amendment to the Charter to reflect the new name during their March 22, 2023, meeting.

Staff Responsible for Technical Support: Lee Worsley, Executive Director and Alana Keegan, Member Engagement Manager

Focus Area: Organizational Operations/Administrative

~~Triangle J Council of Governments~~Central Pines Regional Council
Charter Resolution

WHEREAS, together with the other county and municipal governmental units adopting concurrent Resolutions identical hereto, recognize that there is a need for such governmental units to consult among themselves and to act in concert with reference to regional matters affecting health, safety, welfare, education, recreation, economic conditions, regional planning or planning development; and

WHEREAS, Central Pines Regional Council is the primary regional organization for its member units of local government and, where feasible, every effort should be made for member units to direct related programs to Central Pines Regional Council rather than to other agencies; now, therefore, be it

RESOLVED, that pursuant to the General Statutes of North Carolina, Chapter 160A, Article 20, Part 2, the following Resolution is adopted for the establishment of a regional council ~~of governments~~.

ARTICLE I

Short Title - Binding Effect. This Resolution is the "Charter" of this Regional Council; and said Charter, together with all amendments thereto, is binding upon and shall ensure the benefit of all governmental units adopting it.

ARTICLE II

Name. The name of the regional council ~~of governments~~ hereby established is the ~~Triangle J Council of Governments.~~Central Pines Regional Council.

ARTICLE III

Purpose. The purposes of the Council are:

1) To serve as a forum for discussion of governmental problems of mutual interest and concern;

2) To develop and formalize policy recommendations concerning specific matters having an areawide significance which may include but are not limited to the following:

    a) human resource development and human relations.
    b) housing, public and private.
    c) health care and hospital services.
    d) recreation.
    e) sanitation and refuse disposal.
    f) communications.
    g) transportation.
    h) water, sanitary sewer, electric power and other utility services.
    i) air, water and other environmental development.
    j) commercial and industrial development.
    k) law enforcement.
    l) welfare.
    m) fire protection and prevention.
    n) regional land use planning.
    o) workforce development and training, ~~and~~
    p) conservation and development of natural resources.
    q) ~~E~~emergency management. and
    ~~p)~~r) community and economic development.

3) To promote inter-governmental cooperation;

4) To provide organizational machinery to insure effective communication and coordination among the participating governmental units and other governmental units.

5) To serve as a vehicle for the collection and distribution of information concerning matters of areawide interest;

6) To review, upon request of any governmental unit within the ~~Triangle J~~Central Pines Region, applications of that unit for any grant in aid, federal, state or private; and

7) To provide services to local governments and residents in the area known as the ~~Triangle J~~Central Pines Region where appropriate and authorized.

The Council shall strive to promote harmony and cooperation among its members. It shall seek to deal with regional problems in a manner that is mutually satisfactory and shall respect the autonomy of all local governments within the ~~Triangle J~~Central Pines Region.

ARTICLE IV

Membership

1) The initial membership of the ~~Council of Governments~~Regional Council shall consist of the general purpose governmental units of and in the counties of Chatham, Durham, Johnston, Lee, Orange, and Wake, known as the ~~Triangle J~~Central Pines (formerly Triangle J) Region, which adopted a resolution pursuant to N.C.G.S. 160A-470 on or before June 30, 1972.

~~1)~~2) Membership was extended to the general purpose governmental units of and in Moore county ~~on DATE~~in 2001.

2) ~~3)~~ Any municipality or county in the ~~Triangle J~~Central Pines Region that is not an initial member of the Council may join this Council by ratifying or adopting this Charter and upon a majority vote of approval by the Board of Delegates. Notice of such application for admission shall be given to existing members of the Council at least ten (10) days prior to the date of the meeting at which the vote is to be taken.

~~3)~~4) All rights and privileges of membership in the Council shall be exercised on behalf of the member governments by their delegates to the Council.

4) ~~5)~~ Any special purpose governmental agency in the ~~Triangle J~~Central Pines region involved in matters affecting the health, safety, natural resources, welfare or education of the citizens of North Carolina, such as school boards, sanitary districts, and soil and water conservation districts, is eligible to apply for an affiliate membership in the Council. The application may be approved and an affiliate membership granted to such special purpose governmental unit upon the affirmative vote of the Board of Delegates. The affiliate member shall pay no assessment, but the Council may charge each affiliate member a reasonable sum to cover its proportionate share of the direct costs of providing services to the affiliate members, provided such payments are authorized by law. The affiliate member shall have no vote in the Council, but its designated representative may serve on any technical or advisory committee and may otherwise participate in the deliberations of the Council.

ARTICLE V

Withdrawal. Any member may withdraw from the Council at the end of any fiscal year, provided written notice of intent to withdraw is given to each of the other members at least sixty (60) days prior to the end of the fiscal year.

ARTICLE VI

Governing Board.

1) The governing board of the Central Pines Regional Council ~~of Governments~~ shall be known as the Board of Delegates, which shall be constituted as described below.

2) The Board of Delegates shall consist of one delegate from each member governmental unit. Each governmental unit may designate any number of alternate delegates. All delegates and alternates shall be elected members of the governing bodies of the member governmental units they represent. The delegates and alternates, as well as their successors, shall be selected by the member governing bodies in any manner consistent with law and the regulations governing such body, and their names shall be certified to the Council in the manner described by the Bylaws of the Council.

3) The term of office of each delegate shall commence upon the date of his/her appointment and certification to the Council by the governing body of the member governmental unit he or she represents; and such terms shall expire when the appointing body has appointed his or her successor and certified such successor to the Council, unless he or she shall sooner resign, or cease to be an elected member of said governing body, in which case his or her term shall expire on the effective date of such event. Each member shall certify to the Council the name of its delegate and any alternate(s) prior to the first Board of Delegates meeting of the calendar year. Only an individual who has been duly appointed and certified to the Council as a delegate or alternate may serve as a voting member of the Board of Delegates.

4) The delegates shall be ~~compensated~~reimbursed, upon submittal of proper receipts, for direct expenses incurred in connection with discharging their duties as delegates to the ~~Triangle J Council of Governments~~Central Pines Regional Council.

5) It is the intent of this Charter that all delegates to the Council shall have demonstrated an interest in the sound development of ~~Region J~~the Central Pines Region.

ARTICLE VII

Meeting. Regular meetings of the Board of Delegates shall be held, as provided in the Bylaws to receive reports from its standing committees and to conduct necessary business. The Chair may cancel the regular meeting if he or she determines that there is no need for the meeting. Special meetings of the Board of Delegates may be called by the Chair, or by any three members thereof. All meetings shall be open to the public.

At least 48 hours written notice of any meeting shall be given to all delegates of the Board of Delegates. It shall state the time, place, and purpose of the meeting, and may be sent by electronic means. At least twenty-four (24) hours written notice (including electronic notice) shall be given of any committee meeting to all committee members. Any member may waive notice of this requirement for himself/herself.

ARTICLE VIII

Quorum and Voting Requirements.

1) Except as provided in Paragraph 4 of this Article, each member governmental unit shall be entitled to one vote on all matters coming before the Board of Delegates or before any committee to which such member unit is duly appointed. All votes shall be cast by the delegate, or in his or her absence, by an alternate delegate of the member government.

2) The quorum shall be established in the Bylaws. The affirmative vote of a simple majority of members present at any meeting at which a quorum is present shall be required for any action or recommendation of the Board or any Committee, unless this Charter or the Bylaws of the Council require a larger affirmative vote on particular matters.

3) Voting shall be by voice, by show of hands, or, upon the request of any three delegates, by a poll of the delegates.

4) At the request of any delegate present, any questions shall be determined by weighted voting. Weighted voting shall mean that each participating member local government shall have one vote for each 5,000 units of population, as determined by the most recent decennial census, and for any remaining fraction of 5,000 units within the geographical boundaries of the participating government, except that any participating government whose jurisdiction has a population of less than 5,000 shall have one vote. In the case of any weighted voting question delegates representing local governments with at least two thirds of the aggregate votes of member local

governments shall be present and participating. An affirmative vote of at least two thirds of the votes cast shall be required to decide any weighted voting question.

5) Proxy voting is not allowed.

6) The provisions in this Article VIII apply to all committees and boards of the Council except to the extent such committee or board has adopted different measures.

ARTICLE IX

Board of Delegates

1) At the first regular meeting of the Board of Delegates, and annually thereafter as provided by the Bylaws, the Board of Delegates shall elect a Chair, a First Vice Chair, a Second Vice Chair and a Secretary-Treasurer to serve as officers for one year or until their successors have been duly elected. The Board of Delegates may also elect such additional officers as the Board of Delegates finds to be necessary in the proper performance of its duties.

2) The Chair shall preside at all meetings of the Board of Delegates and shall conduct said meeting in an orderly and impartial manner so as to permit a free and full discussion by the membership of such matters as may be brought to the Board of Delegates. The Chair shall have the same voting rights as other members.

3) The Chair may appoint such advisory committees as he or she finds necessary or desirable.

4) The First Vice Chair shall perform all of the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Board of Delegates may delegate to him or her. The Second Vice Chair shall perform all of the duties of the First Vice Chair in the absence of the First Vice Chair or in the event of the inability of the First Vice Chair to act.

5) All other officers elected by the Board of Delegates shall perform such duties as may be prescribed by the Board of Delegates.

ARTICLE X

Finance Matters:

1) On or before the 15th day of ~~April~~ May each year, the Council shall prepare and submit to each participating governmental unit its proposed general budget for the next fiscal year. The Council shall notify member governments of anticipated member assessment on or before the 15th day of April each year.

2) The general budget shall set out the proportionate share of the budget to be borne by each member governmental unit by a method established in the By-laws and reviewed periodically by the Board of Delegates.

3) A special budget providing for cooperative arrangements or coordinated action for two or more members may be adopted at the request of members participating in special functions. The share of the special budget to be borne by each participating member shall be determined by the participating members.

4) Upon approval of its share of each budget by a member local government, such member shall appropriate its share of the budget, and after adoption of its own budget, shall forward to the budget officer its share of the budget.

5) All local appropriations to the Council shall be made in accordance with the Local Government Budget and Fiscal Control Act, as may be appropriate.

6) The finance officer shall have authority to collect, deposit, and disburse funds made available to the Council from any source whatsoever, and also perform other duties as prescribed by G.S. 159-25. Finance officers shall be bonded as required by G.S. 159.29. All monies received for the Council shall be deposited into an official depository of the Council for the exclusive use of the Council, and shall be paid out only by check signed by the finance officer and countersigned by the Executive Director or another official designated by the Council. Funds shall be disbursed only when they are within the amount of appropriations made according to the budget of the Council.

7) The Board of Delegates may designate a Council employee or, with the agreement of the governing body involved, designate one of the city or county accountants as the finance officer to perform the duties as described in the Local Government Budget and Fiscal Control Act insofar as post-budget approval of expenditures is concerned.

8) It shall be the duty of the Board of Delegates to require that all financial records and accounts of the Council be audited annually by a certified public accountant or by an accountant certified by the Local Government Commission as qualified to audit local governmental accounts. A copy of the annual audit shall be forwarded to each member county and municipality and to the secretary of the Local Government Commission.

ARTICLE XI

Committee Structure.

1) The Board of Delegates may establish an Executive Committee, other committees of the Board itself, and technical and advisory committees.

2) Executive Committee. The Executive Committee shall consist of two delegates from each county in the Region. The officers of the Council and the immediate past Chair shall automatically be members, and will thereby occupy that number of the two seats allotted to their county. Each county government will occupy one seat on the committee. The other seat from each county will be occupied by a municipal delegate from that county. The municipal delegate will be chosen by a vote of all the municipal delegates from that county unless that seat is automatically assigned as provided above. If there are more eligible delegates than available seats for those delegates to serve on the Executive Committee due to the automatic assignments provided above, then the number of Executive Committee members shall be temporarily increased to allow all eligible delegates to serve on the Executive Committee. .

3) Technical and Advisory Committees. The Chair may appoint technical or advisory committees with broadly representative membership for any of the planning studies and work elements in the Program of Work. These Committees should work directly with the Council staff and its consultants and make periodic reports to the Council. In addition to reviewing periodic progress reports, these advisory committees should directly participate in the planning process.

ARTICLE XII

Annual Report. The Council shall prepare and submit an annual written report of its activities, including a financial statement, to the participating governmental units.

ARTICLE XIII

Powers, Duties and Functions of the Council. Within the limits of funds and personnel available, the Council:

1) Shall have and may exercise, in accordance with its Charter and Bylaws, all of the powers which the General Assembly of North Carolina has authorized, and may

hereafter from time to time authorize, this Charter to confer upon the Council, including, but not limited to, all of the specific powers enumerated in Section 160A-475 (any amendments thereto) of the General Statues of North Carolina, which powers are incorporated herein by reference.

2) Shall have, and may exercise, in addition to and not in limitation of the foregoing, the following powers:

(a) To create such committees as it deems necessary to exercise the powers granted to the Council herein in dealing with problems or problem areas that do not involve all the members of the Council. At least one delegate from each member governmental unit affected by the problem or problem area to be dealt with by the committee is entitled to be a member of that committee. Any two or more member governmental units shall have the right to have a Council committee formed to exercise the powers of the Council with reference to any problem which affects the petitioning governmental units, unless the Council shall reasonably determine that the problem or problem area in question should be assigned to an existing committee, in which case the petitioning member shall be entitled to be represented on said committee. The subject matter over which any committee has jurisdiction to exercise the powers of the Council shall be specifically defined, but may be enlarged or restricted by the Council from time to time. Unless the right of a member of representation on any particular committee granted herein above is asserted, the Chair of the Council shall designate the membership of all committees.

(b) To accept, receive and disburse in furtherance of the duties, purposes, powers, and functions specified in the Charter all member assessments, funds, grants, and services made available by the State of North Carolina, any other municipality or county or other governmental or quasi-governmental unit or agency, (whether or not a member of such Council) and private and civic sources. The Council may provide matching funds, grants or services, received from any source, to or from any governmental or quasi-governmental agencies established by the Council or any two or more member governmental units in furtherance of the duties, purposes, powers, and functions herein contained. None of the powers contained in this subparagraph may be exercised by any committee except with respect to funds budgeted or appropriated for their use by the Council.

(c) To meet with, consult with, and act in concert with any county or municipality, any agency of the State or Federal government, any civic organization, or any private organization in the furtherance of the purposes and objects within its jurisdiction.

(d) To participate, as a unit of local government, in any undertaking with any other unit of local government, whether or not a member of the Council, for the joint exercise of governmental powers in accordance with the provisions of Chapter 160A, Article 20, Part 1 of the General Statutes of North Carolina (and any amendments thereto).

(e) To contract with any person, firm or corporation for goods and/or services when same have been authorized by budget appropriations or by special resolution of the Council appropriating available funds.

(f) To adopt Bylaws containing such rules and regulations for the conduct of its business as it may deem necessary for the proper discharge of its duties and the performance of its functions, not inconsistent with the Charter of the laws of North Carolina.

(g) To create agencies of the Council to act for and on behalf of the Council in the planning and development of particular programs which affect the health, safety, welfare, housing, education, economic conditions or regional development of two or more member governmental units. Such agencies shall have such membership, staff, powers, duties and responsibilities as may be specified in the Council Resolutions establishing such agencies, consistent with powers herein granted to the Council. Provided, however, such agency shall at all times be acting for and on behalf of, and shall be responsible to the Council. The Council may appropriate funds for the use of agency programs which it has received from any source, including member assessments, provided such appropriation is made in accordance with the Charter.

(h) To contract with and provide services to local governmental units within ~~Region J~~the Central Pines Region.

(i) To serve as an informational clearinghouse and, as a reviewing agency with respect to Federal, State and local services or resources available to assist in the solution of problems.

(j) To request and receive contributions of research assistance from its own agencies, private research organizations, civil foundations, institutions of higher learning, and other organizations.

(k) To purchase, lease, rent or otherwise acquire real and personal property to the extent necessary to discharge the other powers, duties and functions set forth herein and to the extent such purchases are authorized by general or special

budgets and are within the limits of funds appropriated for or provided to the Council by the participating governmental units and others for such purposes.

(l) To act as the official reviewing agency of the participating governmental units for all programs, Federal, State, or private, requiring regional review.

It is the desire of the membership of this Council to avoid duplication of governmental functions, particularly in the planning and development of future programs in areas of governmental responsibility, and to that end this Council is created, should function, and these powers are given.

ARTICLE XIV

Amendments. Amendments to this Charter shall become effective when adopted by resolution of two-thirds (2/3rds) of the participating governmental units in the ~~Council of Governments~~Regional Council.

ARTICLE XV

Dissolution. The Council may be dissolved at the end of any fiscal year only (1) upon the adoption of a dissolution resolution by the governing bodies of all member governmental units, or (2) the withdrawal from the Council of all but one (1) of the member governmental units. If such dissolution is affected by resolution of all member governments, such resolutions shall specify the method of liquidating the Council's assets and liabilities. If such dissolution is occasioned by withdrawal of all but one member, the remaining governmental unit shall have the power to liquidate all assets and liabilities and it shall then distribute the net proceeds, if any, to those members who paid the latest annual assessment and in the same proportion. Any deficit shall be the responsibility of those member governments who would have received the net proceeds, and in the same proportions.

Amended: July 1, 1975
February 18,1976
April 28, 1982
February 14, 1985
March 27, 1996
April 25, 2018
Date, 2023

Triangle J Executive Committee Meeting
Agenda Comments-March 1, 2023

Agenda Section: Consent

Remove Unemployment Insurance from Committed Fund Balance

Background: Committed fund balance amounts listed in the financial statements are amounts committed or held in fund balance reserve by action of the Board. Currently, the financial statements show $39,478 committed for unemployment insurance. This amount was committed beginning in the FY2008 financial statements and staff are unaware of any obligations related to unemployment insurance expenses that would necessitate the commitment. Staff searched archived board meeting minutes to provide clarification but could not find where the board originally took action to commit these funds.

Recommendation(s): It is recommended that the Executive Committee remove unemployment insurance from committed fund balance in the amount of $39,478.

Staff Responsible for Technical Support: Hope Tally, Chief Financial Officer
Focus Area: Organizational Operations/Administrative

Triangle J Executive Committee Meeting
Agenda Comments – March 1, 2023

Agenda Section: Consent

Approval of access to Federal Home Loan Bank portal

Background: In October 2021, Triangle J received an award from the Federal Home Loan Bank (FHLB) to fund home repair projects in Chatham County for 22 homes. To properly administer funds, maintain documentation, and complete reporting requirements in a timely manner, TJCOG needs to add Lindsay Whitson, Community and Economic Development Director, to access FHLB's portal. FHLB requires board approval to have a staff member serve as a representative on behalf of the organization.

Recommendation(s): Staff recommends the approval of this request, allowing the Board Chair to sign the attached documents.

Staff Responsible for Technical Support: Lindsay Whitson, Community and Economic Development Director.

Focus Area: Housing

RESOLUTION AUTHORIZING PARTICIPATION IN COMMUNITY INVESTMENT SERVICES PROGRAMS OF FEDERAL HOME LOAN BANK OF ATLANTA

I, the undersigned, being the duly qualified and acting Secretary of Triangle J Council of Governments (the "Participant") hereby certify that:

a) the Participant is duly organized and existing, and has the power to take the actions called for by the following resolution (the "Resolution");

b) no provision in the Articles of Incorporation, By-Laws or other governing documents of the Participant limits the power of the governing body of the Participant to adopt the Resolution;

c) the Resolution is in conformity with the Articles of Incorporation, By-Laws and other governing documents of the Participant;

d) the Resolution is a true copy of a resolution duly adopted by the governing body of the Participant and Participant and recorded in the minutes of a meeting of the governing body held on March 1, 20 23 ; and

e) the Resolution has not been rescinded or modified and is in full force and effect.

RESOLVED:

1. The Participant may participate in various community investment programs (the "Programs") offered by Federal Home Loan Bank of Atlanta (the "Bank") through its Community Investment Services department, including without limitation the Bank's Affordable Housing Program.

2. The Chairman, Vice Chairman, President, the Chief Executive Officer, the Chief Financial Officer and the Vice Presidents (including Executive Vice Presidents, Senior Vice Presidents, and any officers more senior than Vice President) or, if such titles or positions are not utilized by Participant then the Executive Director, General Partner, Managing Partner or similar title of Participant, and each of them (the "Authorized Persons"), is hereby authorized to execute any agreement or application governing or relating to Participant's involvement in any of the Programs.

3. The execution and delivery of that certain Access Form for Sponsor Web System Access and the Terms and Conditions for Sponsor Web System Access are hereby ratified and confirmed.

4. The Bank will be entitled to rely on this resolution until Participant provides the Bank with a resolution changing or rescinding this resolution. No change or rescission will be given effect until the Bank receives such certified copy and the Bank has been afforded a reasonable opportunity to act on such change or rescission, and no such change or recission will affect any then-existing agreement between the Bank and the Participant, unless the Bank agrees to such effect, in each instance, in writing. Participant will indemnify and hold harmless the Bank from any loss suffered or liability incurred by the Bank prior to receipt of such certified copy as a result of the Bank acting as if such rescission or change had not occurred.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the Participant this 1st day of March, 20 23.

(CORPORATE SEAL)

DeDreana Freeman
Chair, Board of Delegates

CERTIFICATE OF INCUMBENCY

I, the undersigned, being the duly qualified and acting Secretary of Triangle J Council of Governments _____ (the "Participant"), hereby certify that:

1. The Authorized Persons referenced in Paragraph 2 of that certain Resolution Authorizing Participation in Community Investment Services Programs of Federal Home Loan Bank of Atlanta (the "Bank") are as follows:

Name	Title	Signature
Lindsay Whitson	Community and Economi	

[Attach additional sheet if necessary]

2. The Authorized Persons are duly elected, qualified and acting officers of the Participant having the titles set forth above and the signatures of such persons set forth opposite their names and titles are genuine signatures.

3. This Certificate of Incumbency supersedes and replaces any prior Certificate of Incumbency related to Participant's Resolution authorizing participation in Community Investment Services programs of the Bank.

4. This Certificate of Incumbency is effective, and may be relied upon by the Bank, until the Bank receives a Certificate of Incumbency that replaces and supersedes this Certificate of Incumbency.

IN WITNESS WHEREOF, I have executed this certificate this 1st day of March, 20 23 .

Name: DeDreana Freeman

Title: Chair, Board of Delegates

ACCESS FORM FOR SPONSOR WEB SYSTEM ACCESS

In connection with its community investment programs (collectively, the "Programs" and individually, a "Program"), Federal Home Loan Bank of Atlanta (the "Bank") provides non-members that are participating in such Programs with access to a portion of the Bank's website at www.fhlbatl.com that permits such participants to provide and obtain certain information related to their applications and their current projects under certain Programs (the "System"). By entering into this Access Form, the Bank agrees to make the System available to the below-named Sponsor and Sponsor agrees to use the System, all in accordance with and subject to the terms and conditions of this Access Form and the terms and conditions for access to the System attached to this Access Form and available at www.fhlbatl.com (the "Terms and Conditions"), which, by signing below, Sponsor hereby acknowledges having read and understood prior to its execution below. The Bank will notify Sponsor of any changes in the Terms and Conditions, and Sponsor hereby agrees that its continued use of the System after being notified of such changes constitutes its agreement to those changes. The Agreement (as defined in the Terms and Conditions) will be effective on the latest of the execution dates set forth below (the "Effective Date"). By signing below, Sponsor further agrees to accept and be bound by electronic agreements and other documents executed electronically in the course of using the System, and the Bank and Sponsor agree that the Access Form may be executed by facsimile signature and in multiple counterparts, each of which shall constitute an original.

ACCEPTED BY Federal Home Loan Bank of Atlanta:

Address 1475 Peachtree Street, NE
Atlanta, Georgia 30309
(800) 536-9650, Option 3

1) Signature _____

Name: Lindsay Whitson

Title: Community and Economic Developmen

Date Signed: _____

2) Signature _____

Name: _____

Title: _____

Date Signed: _____

ACCEPTED BY

_____ ("Sponsor")

Address: _____

_____

Phone: _____

Fax: _____

Email: _____

Signature: _____

Name _____

Title _____

Date Signed: _____