



Central Pines Regional Council Executive Committee

Meeting Minutes

Wednesday, June 26, 2024

6:00 – 8:00 pm | Virtual

Chair Butch Lawter, Presiding

Delegates & Alternates Attending:

Wilma Laney, Town of Aberdeen
Brett Gantt, Town of Apex
Kathleen Ferguson, Town of Hillsborough
Butch Lawter, Johnston County
Katy Garcia, Town of Micro
Jean Hamilton, Orange County
Pamela Baldwin, Town of Pittsboro
Rebecca Salmon, City of Sanford
Susan Evans, Wake County

CPRC Staff Attending:

Beth Davis, Member Engagement Coordinator
Alana Keegan, Local Government Services Director
Lee Worsley, Executive Director
Hope Tally, Chief Finance Officer

1. Call to Order

- a. Call to Order and Welcome
Official: Butch Lawter, Chair
- b. Roll Call
- c. Declaration of Quorum
Official: Butch Lawter

Chair Butch Lawter called the meeting to order at 6:04 pm and went over housekeeping information. He reminded everyone about the virtual meeting guidelines. Beth Davis, Clerk to the Board, called roll and a quorum was met.

2. Review of Agenda

- a. Review of Agenda
Official: Butch Lawter

Chair Lawter approved the agenda.

3. Presentations and Recognitions

- a. Recognition of Outgoing Executive Committee Members
Presenter: Butch Lawter
Potential Action: None – Information Only

Chair Lawter recognized two outgoing Executive Committee Members, Kathleen Ferguson, Town of Hillsborough and Katy Garcia, Town of Micro. Delegate Ferguson shared that being a part of the Executive Committee has been a highlight for her, especially serving as an officer. Delegate Garcia shared that this has been a great experience and very educational.

4. Business

Chief Finance Officer Hope Tally gave background on the Bank Authorization Resolution.

5. Consent

Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Executive Committee requests an item be removed. Any item that is removed from the Consent Agenda will be considered individually after the Consent Agenda.

- a. DRAFT Minutes: May 1, 2024
- b. Bank Signature Authorization to the Executive Director and Finance Officer

Action: Adoption of Consent Agenda as presented

Motion: Delegate Kathleen Ferguson

Second: Delegate Katy Garcia

Vote: Approved unanimously by roll call

6. Items Removed from Consent Agenda

7. Public Hearings

8. Executive Director's Report

- a. Executive Director's Report
 - Presenter: Lee Worsley*
 - Potential Action: None – Receive as Information
- NARC Award for Grant Assistance Program – This award was received last night at the NARC Conference. Alana Keegan, Local Government Services Director gave an overview of the Grant Assistance Program.
 - Delegate Kathleen Ferguson recommended a media alert be sent out to announce the award, including WRAL.
- Youth in Homelessness Grant Award – Central Pines received an award that will address youth affected by homelessness and housing insecurity. HUD Representatives came to the Central Pines Regional Council Office to make the announcement.

- Jennifer Robinson (Cary) is passing the gavel as President of NARC and we will recognize her at the next full Board meeting.
- Mr. Worsley also thanked Delegate Ferguson and Delegate Garcia for their service on the Executive Committee. He also thanked Delegate Laney for serving as the Secretary/Treasurer the past few years.

9. Chair's Report

a. Chair's Report

Presenter: Chair

Potential Action: None - Receive as Information

Chair Lawter gave incoming Chair Brett Gantt some encouragement as he steps into this position.

10. Around the Region

a. Around the Region Reports/Updates

Aberdeen – Delegate Laney congratulated CPRC for the NARC Award.

Apex – Delegate Gantt shared that he was happy to have the budget behind him.

Hillsborough – Delegate Ferguson shared about first Fridays and last Fridays.

Johnston County – Chair Lawter shared that they passed their budget and recently announced a \$4.1 billion economic development opportunity in Johnston County. He also congratulated CPRC on the NARC Award.

Micro – Delegate Garcia shared that they were happy to be on the other side of budget season and Congratulated CPRC on the NARC award.

Orange County – Delegate Hamilton added congratulations to CPRC; They also have a new County Manager, former Deputy County Manager, Travis Myren.

Pittsboro – Delegate Baldwin reported that Pittsboro passed their budget and is reworking affordable housing ordinances.

Sanford – Delegate Salmon thanked outgoing Executive Committee members for their service. Sanford is opening a new fire station, and hired 16 new fire fighters, 6 of whom graduated from their very first fire academy.

11. Closed Session

- a. Closed Session pursuant to NCGS 143.318.11 (a)(6) to conduct annual performance review of the Executive Director

Presenter: Butch Lawter

Action: Move to Closed Session

Motion: Delegate Kathleen Ferguson

Second: Delegate Katy Garcia

Vote: Approved unanimously by roll call

After the Executive Committee returned from Closed Session, the following motion was made:

Action: Move to approve annual salary of \$245,000 and annual car allowance of \$8,000 for Executive Director Lee Worsley in recognition of his outstanding performance and vision for the coming year.

Motion: Delegate Kathleen Ferguson

Second: Delegate Susan Evans

Vote: Approved unanimously by roll call

12. Other Business

- a. Other Business

Presenter: Butch Lawter

13. Adjournment

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:57 pm.

Duly adopted this 25th day of September 2024 while in regular session.



Brett Gantt
Board Chair

ATTEST:



Beth Davis
Clerk to the Board
Central Pines Regional Council