



Central Pines Regional Council Board of Delegates

Meeting Minutes

Wednesday, August 28, 2024 | 6:00 – 8:00 pm Hybrid
Central Pines Regional Council
4307 Emperor Blvd., Durham, NC

Delegates & Alternates Attending:

Wilma Laney, Aberdeen
Brett Gantt, Apex
Cassandra Stack, Benson
Thomas Beal, Broadway
Randee Haven O'Donnell, Carrboro
Michael Parker, Chapel Hill
Kathleen Ferguson, Hillsborough
Timothy Forrest, Holly Springs (A)
Butch Lawter, Johnston County
Mark Swan, Knightdale
Bill Carver, Lee County
Katy Garcia, Micro
Steve Rao, Morrisville
Donna Fender, Morrisville (A)
Jeff Morgan, Pinehurst
Pamela Baldwin, Pittsboro
Stacy Johnson, Princeton
Ronnie Currin, Rolesville
Byron McAllister, Selma

Lewis Fadely, Siler City
Andy Moore, Smithfield
Nick Sliwinski, Wake Forest
David McGowan, Wilson's Mills
Shannon Baxter, Zebulon

CPRC Staff Attending:

Alana Keegan, Local Government
Services Director
Beth Davis, Member Engagement
Coordinator
Lee Worsley, Executive Director
Jenny Halsey, Assistant Executive
Director
Doug Plachcinski, DCHC MPO Executive
Director

Guests Attending:

Joshua Hearne, Danvill

1. Call to Order

- a. Call to Order and Welcome
Official: Brett Gantt, Chair
- b. Roll Call
Beth Davis, Member Engagement Coordinator
- c. Declaration of Quorum
Official: Brett Gantt, Chair

Chair Brett Gantt called the meeting to order at 6:04 pm and reviewed the process for hybrid meetings. Beth Davis, Member Engagement Coordinator, completed Roll Call and it was determined there was a quorum present at the meeting.

- d. Get to Know CPRC

Chair Gantt also introduced himself as the new Chair and pointed out the Get to Know CPRC fact sheet on how CPRC was established in 1959 as the Research Triangle Regional Planning Commission.

2. Review of Agenda

a. Review of Agenda

Official: Brett Gantt, Chair

Potential Action: Chair Gantt will approve

Action: Chair Gantt reviewed the agenda and Mr. Worsley pointed out that there was one addition to the agenda (Business item 4.e.). Chair Gantt declared that the amended agenda was approved.

3. Presentations and Recognitions

a. Recognition of Past Chair Butch Lawter

Presenter: Brett Gantt, Chair

Chair Gantt recognized past Chair Butch Lawter for his service to the CPRC Board and his 3 years serving as an officer. Johnston County Delegate Butch Lawter served as Central Pines Regional Council's Board chair from July 1, 2023, until June 30, 2024. Executive Director Lee Worsley shared his appreciation for Past Chair Lawter. He shared that Chair Lawter always appreciated the work that the CPRC staff did on behalf of the organization.

b. Recognition of Past Secretary/Treasurer Wilma Laney

Presenter: Brett Gantt, Chair

Chair Gantt recognized past Secretary/Treasurer Wilma Laney for her service to the CPRC Board. She served as Secretary/Treasurer for 2 years and has always served as a delegate or alternate since Aberdeen has been a member of the Regional Council. Mr. Worsley shared his appreciation for Ms. Laney's participation and leadership on the Board. He also noted her active membership in the Tri-Cities group and appreciated how she always asked good questions and has a great story to tell. Ms. Laney shared how much she's enjoyed serving on the Board.

c. Overview of Connected Region 2050

Presenter: Lee Worsley, Executive Director

CPRC Executive Director Lee Worsley introduced the concept of Connected Region 2050. Mr. Worsley reviewed some of the previous regional visioning efforts conducted in the Triangle region. He also shared projected growth between now and 2050.

In 1969, the Central Pines Regional Council was the Research Triangle Regional Planning Commission, and our region was facing the potential of unprecedented growth due to the development of Research Triangle Park. The organization knew at the time that while individual local governments would determine their destiny regarding land use, it was critical to have a regional view and to project how the region would likely grow to help its local governments make the very best decisions possible. This realization underscored the need for a comprehensive regional guidebook to inform and guide local decision-making. That is where the region's first comprehensive development vision was established, entitled the "Research Triangle Region Development Guide."

The region has seen phenomenal success and growth over the last several generations. Nothing indicates that the rapid pace of growth will change, and it is now impacting counties outside of the original Research Triangle Region Development Guide (Durham, Orange, and Wake). The region is projected to grow by another 1.06 million people by 2050. Adding Harnett, Granville, and Franklin Counties means the projected growth will increase to 1.2 million. Franklin County is projected by percentage to grow more rapidly (67% increase) through 2050 than any of the seven counties in the Central Pines region. So, the region's growth now encompasses ten counties across our region rather than the three studied in 1969.

It is time for another regional visioning process, and the Central Pines Regional Council is well positioned to lead it. The process will help institutionalize a regional vision and objectives so current and future elected officials can have a guide to assist with local decision-making. Connected Region will not prescribe a way for a local government to grow. Instead, it will collect all the great work in land use, transportation, housing, and infrastructure and consider how it works together in the larger regional context and where gaps and opportunities exist for enhanced alignment and even more success.

Regional visioning is a proven process, and many regions across the United States have found success in the process. Mr. William Murdoch, the Executive Director of the Mid-Ohio Regional Planning Commission (MORPC), joined the meeting virtually for this section of the meeting. In 2015, MORPC produced its Insight2050 report, a "collaborative initiative designed to help Central Pines Regional Council Board of Delegates Meeting Agenda Cover Sheet communities proactively plan for development and population growth over the next 30+ years that is expected to be dramatically different from the past." Mr. Murdoch shared about the process and its impact on the region. You can learn more about Insight2050 [here](#).

The Wasatch Front Regional Council has developed its Wasatch Choice Vision. The Plan states, "Utah is growing...and we have a plan. Our future quality of life depends on the choices we make today. Wasatch Choice Vision is our communities' shared vision for coordinated transportation investments, development patterns, and economic opportunities." The Wasatch Front Regional Council Executive Director, Andrew Gruber, joined virtually to discuss their process and results. You can learn more about Wasatch Choice [here](#).

Members of the Board asked questions of the speakers. There were questions about handling pushback, how to incorporate regional destinations, flexibility to pivot, school districts, artificial intelligence, including water/sewer.

The success of the Connected Region 2050 initiative is not just a matter of planning but of active participation. Mr. Worsley stressed the need for involvement from all our stakeholders: local governments, state governments, community-based organizations, the private sector, and other regional partners. We cannot afford any entity to 'sit on the sidelines.'

4. Business

- a. Fee Schedule for Office Space After Hours
Presenter: Lee Worsley, Executive Director
Potential Action: Place on Consent Agenda

Since the newly renovated space at CPRC was fully opened in December 2023, CPRC has received many requests for its use, which aligns with one of the renovation project's goals.

As word of the renovated space has spread, CPRC is beginning to see increased requests for use after hours and on the weekend. When possible, the space is desired to be offered after hours and on the weekend. However, CPRC will incur additional costs for these after-hours usages.

The building's landlord, Tri Properties, charges after-hours fees for running the HVAC, and a CPRC staff member will need to be present to manage the space, so staff time will need to be accounted for as well.

The attached Resolution would establish a temporary fee schedule for the use of the space outside of CPRC's normal operating hours (after 5 pm on weekdays and on Saturdays and Sundays). At this time, the Resolution would give the Executive Director authority to charge an hourly cost equal to the cost of staff time needed for the event plus the cost passed on by Tri Properties. The goal is to recover any costs incurred.

Staff will further assess usage demand and costs of after-hours usage and have a more comprehensive fee schedule as part of the Fiscal Year 2025-26 Recommended Budget.

b. 100% Membership Drive Proposal

Presenter: Brett Gantt, Chair

Potential Action: Place on Consent Agenda

Chair Gantt has expressed a goal for this year of bringing Central Pines Regional Council to 100% membership.

Central Pines Regional Council serves the seven-county region of Johnston, Wake, Durham, Orange, Chatham, Lee, and Moore counties. According to the Central Pines Charter and North Carolina General Statutes, all local governments within the region are eligible for membership in the organization. However, membership is not required under the law.

Only four local governments are currently non-members: the Towns of Foxfire, Taylortown, and Pinebluff in Moore County and the town of Four Oaks in Johnston County. Foxfire and Four Oaks have been members of Central Pines before, but there is no record of Taylortown or Pinebluff being a member.

To work toward 100% membership, the Board is requested to consider offering no-cost membership to these four local governments for the remainder of Fiscal Year 2024-25. This would allow the local governments to be part of the organization with the goal that they would choose to retain their membership in Fiscal Year 2025-26 and beyond.

Membership dues for these four local governments are not part of this year's budget, so there is no budgetary impact to offering membership at no cost.

Delegate Kathleen Ferguson shared that they were encouraged to do this from the state level. It would benefit the Regional Council when working with the legislature.

Delegate Ronnie Currin asked how we can be more cost-inclusive of smaller local governments who may not be able to afford the membership dues.

Delegate Katy Garcia shared how beneficial it was to have CPRC's help and offered to serve as an ambassador for smaller towns.

- c. Proposed 2025 Board of Delegates & Executive Committee Meeting Schedule
Presenter: Lee Worsley, CPRC Executive Director
Potential Action: Place on Consent Agenda

Executive Director Lee Worsley presented the proposed meeting schedule for 2025 Board of Delegates and Executive Committee meetings.

- d. Sole Source Approval for StreetLight Data Products
Presenter: Doug Plachcinski, DCHC MPO Executive Director
Potential Action: Place on Consent Agenda

Central Pines Regional Council requires Board approval for any proposed Sole Source Contract that exceeds \$30,000. DCHC is requesting consideration of a Sole Source Exemption for a contract with StreetLight Data.

StreetLight Data specializes in Big Data products and analytical tools with a focus on mobility. The Durham-Chapel Hill-Carrboro MPO intends to renew its subscription from October 2024 to October 2025, continuing a partnership that has spanned the past five years. Over this period, StreetLight Data's products have played a crucial role in supporting plan development, corridor studies, project analytics, and the congestion mitigation process.

The proposed renewal will downgrade the subscription from the Multi-Modal level to the Corridor & Congestion level due to bike and pedestrian data unavailability. StreetLight Data remains the only provider of an integrated and cloud-based platform combining Big Data and analytical tools with unique capabilities, such as measuring traffic congestion, system reliability, corridor analytics and vehicle miles traveled. StreetLight Data is continuously updated based on consumer feedback and new data, incorporating new resources and analytical tools. It also features a collaborative mapping platform designed to enhance data interpretation.

- e. Sole Source Approval for Remix Transit + Streets
Presenter: Doug Plachcinski, DCHC MPO Executive Director
Potential Action: Place on Consent Agenda

The Central Pines Regional Council requires Board approval for any proposed Sole Source Contract that exceeds \$30,000. DCHC requests consideration of a Sole Source Exemption for a contract with Remix Transit + Streets.

The Durham-Chapel Hill-Carrboro MPO seeks to renew our Remix Transit + Streets license on behalf of the Central Pines Regional Council. Remix is the only provider of integrated transportation planning software that connects flexible data analysis with transit planning and street design. The MPO has contracted with Remix in previous years, and currently uses Remix to assist with transportation planning and design, while also providing user accounts at no additional cost to all of our member agencies. The MPO and several of our member agencies use Remix on a regular basis for street design and analysis, community engagement, and transit planning. The Remix product is unique because it is cloud-based, is continuously updated based on consumer feedback, and includes open data access alongside a collaborative mapping platform that is designed for community engagement.

5. Consent

Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Board or Delegates requests an item be removed. Any item that is removed from the Consent Agenda will be considered individually after the Consent Agenda.

- a. DRAFT Minutes: May 22, 2024
- b. Fee Schedule for Office Space After Hours, Resolution #2024-08-01
- c. 100% Membership Drive Proposal
- d. Proposed 2025 Board of Delegates & Executive Committee Meeting Schedule
- e. Sole Source Approval for StreetLight Data Products, Resolution #2024-08-02
- f. Sole Source Approval for Remix Transit + Streets, Resolution #2024-08-03

Chair Gantt reviewed the items on the Consent Agenda and asked if any items needed to be moved. Hearing none, he asked for a motion to approve the Consent Agenda.

Action: Adoption of Consent Agenda as amended.

Motion: Delegate Kathleen Ferguson

Second: Delegate Susan Evans

Ms. Davis facilitated a roll call vote, and the Consent Agenda was approved unanimously.

6. Items Removed from Consent Agenda

7. Public Hearings

8. Executive Director's Report

- a. Executive Director's Report

Presenter: Lee Worsley, Executive Director

Potential Action: None – Receive as Information

No report.

9. Chair's Report

- a. Chair's Report
Presenter: Brett Gantt, Chair

Chair Gantt shared that he is looking forward to serving as Chair.

10. Around the Region

- a. Prompt: What is one new item in this year's budget that you are most excited about?
Presenter: Brett Gantt, Chair

This will be moved to October meeting.

11. Other Business

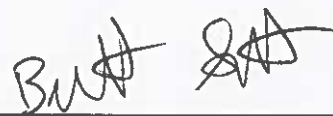
- a. Other Business
Presenter: Brett Gantt, Chair

12. Adjournment

- a. Adjourn the Meeting
Potential Action: Motion to Adjourn

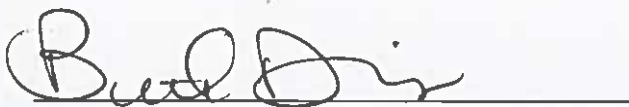
With there being nothing further, the Chair Gantt adjourned the meeting at 8:03 pm.

Duly adopted this 23rd day of October 2024 while in regular session.



Brett Gantt
Board Chair

ATTEST:



Beth Davis
Clerk to the Board
Central Pines Regional Council