



Request For Proposals

Green Energy Retrofits – Fayetteville Street Corridor

Deadline: March 20, 2026 – 5:00 p.m. EST

Contact Information

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Request for Proposals (RFP) Outline:

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A. Introduction

Central Pines Regional Council (CPRC) is seeking proposals from qualified weatherization and energy service firms to install energy-efficiency upgrades and retrofits in up to 20 residential units. The project location will be along the Fayetteville Street Corridor in Durham, North Carolina. The goal is to reduce electricity costs for households, increase energy independence, and maximize long-term system performance.

This RFP outlines the project requirements, evaluation criteria, and submission instructions.

RFP Release Date: February 20, 2026

Proposal Due Date: March 20, 2026 – 5:00 p.m. EST

Submit completed proposal packets digitally to Lindsay Whitson at lwhitson@centralpinesnc.gov with the title **Green Energy Retrofits – Fayetteville Street Corridor**.

B. Contractor Eligibility

To be eligible to submit a proposal, the Contractor must:

- A. Demonstrate experience and proficiency in energy efficiency retrofits and upgrades that reduce the energy and cost burden for households. The Contractor must have adequate experience in energy improvements for residential structures in the Southeastern United States.
- B. Be licensed to conduct business in North Carolina and registered with the North Carolina Secretary of State.
- C. Maintain standard insurance policies for Workers' Compensation (\$1,000,000 per accident) and Commercial General Liability (\$2,000,000 per occurrence). All coverage maintained by Contractor shall be primary to any insurance coverage carried by

Participant, shall contain waivers of subrogation, and shall not be amended or terminated without notice to CPRC. Proof of this coverage will be provided by the Selected Contractor(s).

D. Submit a complete proposal by March 20, 2026 – 5:00 p.m. EST.

C. Vendor Roles and Responsibilities

It is expected that one Contractor will be selected. The Contractor is expected to work closely with CPRC to determine households that are eligible for services. CPRC will be the entity that engages with the household, but the selected Contractor will help field technical questions as needed. The selected Contractor will also be responsible for having the contract with the homeowner and will be required to report out certain data points – such as anticipated energy savings due to efficiency upgrades and installs.

D. Anticipated Project Timeline

The anticipated timeline for this RFP process and project is outlined below.

Release Date of RFP	February 20, 2026
Deadline for written questions	March 11, 2026 – 5:00 p.m. EST
Deadline for submission of qualifications	March 20, 2026 – 5:00 p.m. EST
Conduct interviews (if needed)	Week of March 30, 2026
Select firm(s)/individual(s) and negotiate contract	Week of April 6, 2026

**All addendums/responses will be posted on the CPRC website by March 13, 2026. CPRC will only answer submitted questions in written format, and answers will be posted [here](#).*

E. Instructions to Submit a Proposal

All proposals should be submitted digitally (in PDF form) to Lindsay Whitson at lwhitson@centralpinesnc.gov with the title **Green Energy Retrofits – Fayetteville Street Corridor**. All written questions must be received by Lindsay Whitson at lwhitson@centralpinesnc.gov, no later than 5:00 p.m. EST on March 11, 2026. Responses and addendums will only be shared in written format here: [CPRC - Bid Postings](#). Please do not call with questions.

Proposals should include the following:

- **Letter of interest:** Understanding of the project and scope of work for the selected vendor.
- **Consultant team qualifications and key personnel:** Resumes, including responsibilities, background, and relevant experience of key personnel that will be

involved with energy efficiency installations. Also include applicable trainings and licenses.

- **References:** Include references from other local governments (up to three), if that is an option. Otherwise, include up to three references from clients over the past five years.
- **Project timeline:** Include your estimated start date, estimated installation duration, and permitting and utility approval timeline. ***Include confirmation that you can complete all installations by November 30, 2026 (if eligible households are available).***
- **Financial Proposal:** Allowable implementation for each home is \$15,000 for hard costs. There will be certain types of energy efficiency updates/technologies that will be allowed and will be finalized in each household contract. You will not be required to outline a budget for hard costs, but must provide an estimated budget for soft costs, including the necessary personnel expenses needed to complete up to 20 residential units.
- **Additional Information:** Provide detail on how the Contractor has worked with homeowners in the past, how you assess for potential energy and costs savings, and how you implement the upgrades and installation. Provide any additional information that is relevant to this proposal.

F. Proposal Evaluation

An evaluation team will review proposals based on technical merit and price and intends to choose the firm whose proposal is the lowest, most responsible and responsive bidder. The lowest-cost proposal will not necessarily be selected. All proposals must remain valid for **60 days** from submission.

G. Conditions, Clarifications, and Reservations

- CPRC expects to select one firm or team but reserves the right to request substitutions of subconsultants.
- CPRC reserves the sole discretion and right to reject any and all responses received with respect to the RFP and to cancel the RFP process at any time prior to entering into a formal agreement. CPRC further reserves the right to request additional information or clarification of information provided in any response. CPRC also reserves the right, but is under no obligation, to waive technicalities and informalities. CPRC shall make the award as deemed in its best interest.

- A response to this RFP should not be construed as a contract, nor indicate a commitment of any kind. The RFP does not commit CPRC to pay for costs incurred in the submission of a response to this RFP or for any cost incurred prior to the execution of a final contract. No recommendations or conclusions from this RFP process concerning an individual firm shall constitute a right (property or otherwise) under the Constitution of the United States or under the Constitution, case law or statutory law of North Carolina. Neither binding contract, obligation to negotiate, nor any other obligation shall be created on the part of CPRC unless CPRC and your firm execute a contract.
- All responses to this RFP shall be the property of CPRC.