



TRIANGLE WEST

Transportation Planning Organization

Addendum No.1 - Traffic Data Collection: Intersection Turning Movement Counts

We hereby acknowledge receipt of Addendum No. 1, dated October 12, 2026, and confirm that its contents and corrections have been incorporated into this Invitation for Bid (IFB).

Purpose: The purpose of this addendum is to make available answers to questions received about Invitation For Bid for the Traffic Data Collection of Intersection Turning Movement Counts.

1. The milestone table lists data collection completion within three to four months of the Notice to Proceed, while data processing and QA/QC are listed for completion within one to two months of the Notice to Proceed. Please clarify the intended sequence and deadlines for data collection, processing, QA/QC, and final delivery.

The total project duration is expected to be five to six months from the Notice to Proceed (NTP), and the sequence of work is clearly defined in the milestone table. If data collection is divided into two phases or datasets, processing and QA/QC for the first dataset may be conducted concurrently with data collection for the second dataset. This approach may be considered if it can considerably reduce the overall project duration. Final delivery must be completed within the established project timeline.

2. Will the complete list of 130 intersections, including priority order and requested collection dates, be provided at the beginning of the contract, or will locations be issued incrementally through on-call task assignments? If assignments will be issued incrementally, please provide the anticipated batch sizes, advance notice, and required turnaround time.

The first list with 50-90 intersections will be given when the project is kicked off. The second list with 40-80 intersections will be given no later than December 15, 2026.



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3. Does TW TPO currently use MS2 or another online traffic data collection system to issue assignments and receive deliverables? Please identify the system and describe any required file formats, upload procedures, account requirements, or vendor training.

No, TW TPO does not have that type of system. We would receive the data via SharePoint and/or on external hard drives.

4. Does TW TPO anticipate awarding the full 130-intersection program to one vendor, or may the work be divided among multiple vendors? The pricing table requests a price for all 130 intersections, while the Scope of Services refers to the number of intersections proposed in the vendor's bid. If multiple awards are possible, how will locations be allocated?

TW TPO anticipates awarding the project to a single vendor. However, if multiple awards are necessary, TW TPO reserves the right to allocate locations among vendors based on the agency's best interests, vendors' proposed capacity and ability to meet the project schedule, and any special circumstances.

5. Please confirm whether vendors will be compensated using the awarded unit price per completed intersection. Section 5.0 states that individual assignments will be based on negotiated hours, which appears inconsistent with the all-inclusive unit-price structure in Section 2.2.

Vendors must submit the bid form in Section 2.2, including the proposed unit price per intersection and the total price for 130 intersections. The total price for 130 intersections will be used for bid evaluation. The actual number of intersections assigned may be more or fewer than 130, depending on available funding and TW TPO's needs. In other words, individual assignments will be based on the negotiated unit price.

6. The deliverables require monthly invoices and progress reports, while Section 6.0 states that the selected vendor will invoice quarterly. Please confirm the required invoicing frequency.

Invoices must be submitted quarterly in accordance with CPRC's requirements. Monthly progress reports are still required as specified in the IFB.



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7. What specific information should be included in the required “Field Survey Note” PDF deliverable? Please clarify whether TW TPO will provide a standard template and whether the note should include items such as site conditions, equipment placement, camera angles, weather, collection dates and times, photographs, intersection geometry, traffic-control conditions, and any field observations or anomalies.

To ensure legibility and consistency, all survey field notes must be typed. Handwritten notes will not be accepted. Please refer to the sample survey field note below for the required format.



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TMC Field Survey Notes

Reference Long./Lat: -78.12345 / 35.67890 Date(s) & Time(s): 3/02/2021 ALL

Intersection: First Street & Second Avenue

NB Approach: First Street Posted Speed: 45 MPH

SB Approach: First Street Posted Speed: 45 MPH

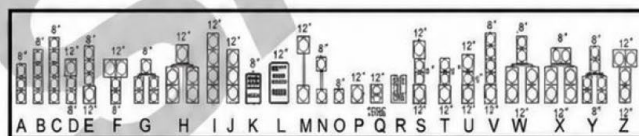
EB Approach: N/A Posted Speed: N/A

WB Approach: Second Avenue Posted Speed: 45 MPH

Other: _____ Posted Speed: _____

Approach	Lane Types (Center to Shoulder) L = Left Turn Only; T = Thru; LTR = Left/Thru/Right; LT = Left/Thru; TR = Thru/Right; R = Right Turn Only	# Receiving Lanes	LT Storage Length (ft)	RT Storage Length (ft)	Signal Support
NB	L,2T,R	2	97	N/A	Wire
SB	L,2T	2	132	N/A	Wire
EB	N/A	0	N/A	N/A	Wire
WB	L,R	1	N/A	N/A	Wire

Approach	Head Types (Center to Shoulder) (see figure below)	Left Turn Phase Display Type	RT on Red*?	Pre-emption?
NB	A,A,A	P+P Split	N	RR EMS Other
SB	A,A,A	P+P Split	N	RR EMS Other
EB	N/A	P+P Split	N	RR EMS Other
WB	A,G	P+P Split	N	RR EMS Other



Prot = Protected Left Turn (green arrow)
Perm = Permissive Left Turn (No green arrow display)
P+P = Protected+Permissive Left Turn (green arrow to green ball OR green arrow to flashing arrow)
Split = Split Phase (an assignment of the right-of-way to all movement of a particular approach, followed by all of the movements of the opposing approach)
**Is a right turn from this approach legal while under a red light?*
Preemption = transfer to a special signal control mode of operation



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Leg	Cross-walk?	Pedestrian Lights?	Push-Button?	Mid-block Crossing?	AM Est. % of occupied on-street parking	Noon Est. % of occupied on-street parking	PM Est. % of occupied on-street parking
North	N	N	N	N			
South	N	N	N	N			
East	N	N	N	N			
West	N	N	N	N			

Notes:

	AM	Noon	PM
Weather	Clear	Clear	Clear
Incidents (Y/N)?	N	N	N
If Yes, what?			
Construction(Y/N)?	N	N	N

Other:

Site image with GPS point location

