



TRIANGLE WEST
Transportation Planning Organization

JOB ANNOUNCEMENT

Title

TPO Transportation Planner
Triangle West Transportation Planning Organization (TPO)
Durham, NC

Who We Seek

The Triangle West TPO seeks a self-starting team player who enjoys collaborating as well as working on their own. A successful candidate is independent enough to take the initiative and serve as a reliable, effective project manager on meaningful and substantive planning projects. The TPO Transportation Planner performs a wide variety of transportation and transit planning tasks under the supervision of the TPO Planning Manager.

The TPO Transportation Planner acts as a creative and technical assistant and leader on numerous plans, studies, public engagement initiatives, grant applications, and other complex products. Responsibilities require an understanding of principles, practices, and methods of transportation planning and related technical assistance.

The TPO's office, based in Durham NC, currently operates under a flexible, hybrid work policy. This position, while housed at Central Pines Regional Council (CPRC), will report to the Triangle West TPO Executive Director.

Description of Work

The Research Triangle of North Carolina is one of the fastest growing areas of the country. The Triangle West TPO is the regional transportation planning agency in the western Triangle. The TPO is responsible for planning and programming all modes of transportation including highways, public transit, freight, bicycles, and pedestrians. Our TPO is forward thinking, and our work is regionally based, but community focused. We provide training, support and mentorship to develop our staff. We formulate and implement plans that will improve life locally and ensure that these plans reflect our member communities' collective vision.

The TPO Transportation Planner is part of a dynamic team of transportation planners. The position provides technical guidance, oversight, and develops planning study scopes. Typical duties include



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assisting with the preparation of regular TPO Board and Technical Committee meeting agendas, spatial analysis in ArcGIS, data analysis and development of data visualizations for reports and technical datasets and performing data management. Other duties might include overseeing and/or assisting with transportation and transit data collection (e.g. crash and safety data or bus route evaluations) and preparing professional reports and presentations. The TPO Transportation Planner communicates with and engages effectively with agency liaisons, elected officials, transit providers, area stakeholders and members of the public in the process of identifying, prioritizing, and responding to unmet transportation needs. Attendance at in-person and remote daytime and evening meetings is required.

Education and Experience

- A bachelor's degree and 0-3 years professional experience in a relevant field, including urban or regional planning, transportation planning, civil or transportation engineering, public administration or public policy (or an equivalent combination of graduate study/education and directly related work experience);
- American Institute of Certified Planners (AICP) Certification is preferred. The TPO will support AICP certification.

Starting Salary & Benefits

Hiring Range: \$67,600 - \$70,980

*Employee will be eligible for a 5% increase after serving a 6-month probation period.)

Benefits: CPRC offers a generous benefits package including paid vacation and sick leave; NC Local Government Retirement System; 5% 401(k) employer contribution; employer-paid health, dental, vision and life insurance; health spending account, flexible spending account for child/dependent care expenses; and flexible schedules and hybrid work environment.

Our Organization

Central Pines Regional Council is a member-driven organization serving as a leading resource to connect communities and enhance their strategic priority outcomes through regional policy, collaboration, and technical assistance at the local, regional, and state level. See the kind of work we do and learn read more about CPRC's vision, mission, organizational principles, core values, and strategic focus areas at www.centralpinesnc.gov.



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How to Apply

Send completed application package (cover letter and resume) by email to employment@centralpinesnc.gov with the subject TPO Transportation Planner.

Incomplete applications will not be considered. Position is open until filled; initial review of applications begins March 31, 2025.

All employment offers will be within the stated hiring range.

While we have a flexible work environment that allows for hybrid work arrangements, we do not believe that this role can be served by an employee who does not live within a reasonable commute from our offices in Durham, North Carolina.

CPRC is an Equal Opportunity Employer and designated Best Workplace for Commuters.