

JOB ANNOUNCEMENT

Title:

Community Health Program Coordinator
Central Pines Regional Council
Durham, NC / Hybrid

Who We Seek:

Are you a passionate and experienced individual looking for an exciting opportunity to make a significant impact on local and regional community development and public health activities that support unsheltered individuals in Durham County? Central Pines Regional Council is seeking a driven, detail-oriented, and compassionate Community Health Program Coordinator to join our Community Development team. This position is funded by Federal dollars, and will last until December 31, 2026, with the potential to run longer based on project funding. In this role, you will help to remove barriers to physical health services, mental health resources, and substance abuse support services to individuals experiencing homelessness or living unsheltered.

Description of Work:

The Community Health Program Coordinator will support the development, implementation, and management of a new street outreach and community health program in Durham County, ensuring the delivery of compassionate, high-quality healthcare to individuals experiencing homelessness or living unsheltered. This position involves coordinating with clinical staff, community partners, and public health organizations while managing program logistics and resources. Key responsibilities may include:

- Provide leadership and direction to multi-disciplinary program staff.
- Develop, prioritize, implement, and monitor program goals and objectives.
- Develop and manage contracts for the program.
- Manage program budgets, track expenditures, ensure compliance with funding requirements, and identify revenue sources for the availability of the program's funding.
- Collect and analyze data to assess program effectiveness and prepare regular reports for stakeholders and funders.
- Collaborate with local agencies, shelters, community partners, and Durham County's Continuum of Care to build networks and address barriers to care for underserved populations.
- Work with partners to facilitate training on best practices in street medicine, cultural competencies, and trauma-informed care. This will also include developing materials and working with participants to increase enrollment and understanding of what type of medical services are available.
- Seek and secure additional funding and partnership opportunities that sustain the program on a county and/or regional scale.

Innovativeness, responsiveness, and flexibility are key characteristics needed to succeed in this role.

Education & Experience:

Master's degree in social work, public administration, public health, healthcare administration, community development, or a related field is preferred. Candidates with a bachelor's degree in a related field with demonstrated advanced knowledge and experience working in community development, public health, healthcare, and/or with unsheltered populations will be considered.

The candidate must have strong communication skills, both verbal and written, and the ability to work with various partners at once to thrive in this position. Experience in public health, homelessness services, or related fields is desired, in addition to project management skills, and experience working with state or federally funded programs.

Starting Salary & Benefits:

Hiring range: \$72,579 - \$76,208

This position is eligible for a 5% increase after serving a 6-month probation period.

Benefits: CPRC offers a generous benefits package including paid vacation and sick leave; NC Local Government Employees' Retirement System; 5% 401(k) employer contribution; 100% employer-paid health, dental, vision and life insurance; health spending account, flexible spending account for child/dependent care expenses, hybrid and flexible work schedules.

Our organization:

CPRC is a member-driven organization serving as a leading resource to connect communities and enhance their strategic priority outcomes through regional policy, collaboration, and technical assistance at the local, regional, and state level. See the kind of work we do and learn more about CPRC's vision, mission, organizational principles, core values, and strategic focus areas at www.centralpinesnc.gov.

How to Apply:

Send completed application package (cover letter and resume) by email to employment@centralpinesnc.gov with the subject Community Health Program Coordinator.

Incomplete applications will not be considered. Position is open until filled; initial review of applications begins April 14, 2025.

All employment offers will be within the stated hiring range.

CPRC is an Equal Opportunity Employer and designated Best Workplace for Commuters.